

SRC/srh
6 June 2018

Dear Parent(s) / Carer(s)

**Trip No: SF4122 - Optional Trip During Term Time
Year 12 Trip to Alton Towers on Monday, 16th July 2018**

We are writing with regards to an exciting trip that we are organising for our Year 12 students to celebrate the completion of their Year 12 studies. Year 12 is extremely stressful and we feel the students will deserve the opportunity to unwind and have fun at the end of a very long hard year. As such we would like to invite your son/daughter to participate in the trip to Alton Towers theme park on Monday, 16th July 2018.

The cost of this trip is £35.00, which includes transport and entrance fee. Students will need to bring either a packed lunch or sufficient money to purchase some refreshments. Students will not be expected to wear uniform but must dress appropriately. We will be meeting in the sports centre car park at 06:00 and depending on traffic, we are aiming to return back to school at approximately 20:00. We appreciate that this is a long day but it will enable the students to maximise the time they can spend in the park.

We expect continued excellence of behaviour and effort up to and including this day. However, if students fail to abide by the school rules we reserve the right to take away the privilege of going on this trip. The school has an excellent reputation whilst on trips and we wish to uphold this tradition with Year 12.

If you would like your son/daughter to go on this optional trip, [please follow this link to complete the consent and payment form](#) (*website: Home/Parents/Forms*) or return the slip attached to this letter indicating your preferred method of payment by **Friday, 15th June 2018**. Please note that all trips will be allocated on a first-come, first-serve basis, places will not be confirmed until your payment is received; we therefore recommend that you respond as soon as possible. All cancellations must be provided in writing to the Finance Office. Once a place is confirmed, you will be liable for all costs incurred by the school up to the point of cancellation.

Please be aware that the school reserve the right to refuse a place on this trip for any student whose attendance falls below the acceptable level and/or their behaviour has been a cause for concern. In line with our School Trips Policy, if there is a need to contact your child while they are out of school, please phone Mrs Georgette Knights on 07741559124 or Mr Oliver Price on 07741559129.

Yours faithfully

Mr S Cove
Associate Headteacher,
Director of Post 16 Education

Mrs G Knights
Assistant Head: Director of Finance &
Resources

Encl.

Reply Slip

Trip No: 4122 - Optional Trip During Term Time
Year 12 Trip to Alton Towers on Monday, 16th July 2018

If you wish to complete this reply slip electronically, then please complete the [consent and payment form](#) available to download from the school's website

Student's Name: _____

Form: _____ Date of Birth: _____

Does your child suffer from any medical conditions? Yes No

Will this medical condition affect them taking part in the activities? Yes No

If yes, please give details including treatment that they currently receive for this/these medical conditions: _____

Enter any known allergies to drugs, medicines or food and/or special dietary requirements:

Has your child been immunised against tetanus? Yes No

Please provide us with two emergency contact numbers:

Number: _____ Relationship to Student: _____

Number: _____ Relationship to Student: _____

For overseas visits only, please confirm that you have included:

Copy of Passport included Yes No

Copy EHIC included Yes No

Declaration

I agree to my child taking part in the above mentioned visit and to their participation in the activities to be undertaken during the day. I support the need for obedience and responsible behaviour on their part.

To the best of my knowledge, my child is not suffering from any medical condition that makes them unfit to participate in this visit. I agree to my child receiving medical treatment as considered necessary by the medical authorities present.

Payment Method – £35.00

- Wise Pay (via Internet)** Preferred payment method. If Wise Pay is showing that the trip is full, please contact the Finance Department in the first instance.
- Debit or Credit Card.** If you wish to pay by Debit or Credit card directly rather than through Wise Pay, then please call the school 01992 462889 and ask to be transferred to the Finance Department.
- Cheque.** If paying by cheque, please ask your child to hand payments directly to the finance office. Cheques should be made payable to The John Warner School.

All outstanding payments must be with the school a minimum of four weeks prior to the start date of the trip unless an earlier payment date is stated on the original letter.

Signed: _____ **Date:** _____
Parent / Carer