

JLP/avt
3 October 2017

Dear Parent(s) / Carer(s)

Trip No: 4043 - Optional Trip During Term Time to The Priory School in Hitchin on 6th October 2017 Middle School (Named Students Only)

We are very excited to be able to have the opportunity to take your son/daughter to a Mental Health and Wellbeing Conference at The Priory School in Hitchin on Friday, 6th October 2017. The conference is an excellent opportunity to work with other students in a range of schools on a topic that we are excited to promote within our school environment.

Students will take place in a range of practical and interactive sessions / workshops and be able to listen to professional speakers on the topics of Mental Health and Support.

Students will need to be at school and ready to leave by 08:00 in order to travel to the venue. Students will leave the conference at 15:15 so will return at approximately 16:30 back at The John Warner School. Students should meet Mrs Winslow in reception in school uniform ready to represent the school.

I hope you are as excited as we are about the potential to make a difference to many students in our school and gain further insight through the conference with suggestions of support and new strategies.

On this occasion the school will be funding the cost of this trip.

Please complete the [consent and payment form](#) available to download from the school's website or return the slip attached to this letter. Please note that all trips will be allocated on a first-come, first-serve basis and we would therefore recommend that you respond as soon as possible.

Please be aware that the school reserve the right to refuse a place on this trip for any pupil whose attendance falls below the acceptable level and/or their behaviour has been a cause for concern. In line with our School Trips Policy, if there is a need to contact your child while they are out of school, please phone Mrs Sally Pringle on 07938 225451 or Mr Oliver Price on 07925019743.

Yours faithfully

Mrs J Pope
Head of Middle School

and
Mrs S Pringle
Assistant Head: Director of Finance & Resources

Encl.

Reply Slip

Trip No: 4043 - Optional Trip During Term Time to The Priory School in Hitchin on 6th October 2017 Middle School (Named Students Only) (JLP)

If you wish to complete this reply slip electronically, then please complete the [consent and payment form on our website by following this link](#)

Student's Name: _____

Form: _____ Date of Birth: _____

Does your child suffer from any medical conditions? Yes No

Will this medical condition affect them taking part in the activities? Yes No

If yes, please give details including treatment that they currently receive for this/these medical conditions: _____

Enter any known allergies to drugs, medicines or food and/or special dietary requirements:

Has your child been immunised against tetanus? Yes No

Please provide us with two emergency contact numbers:

Number: _____ Relationship to Student: _____

Number: _____ Relationship to Student: _____

Declaration

I agree to my child taking part in the above mentioned visit and to their participation in the activities to be undertaken during the day. I support the need for obedience and responsible behaviour on their part.

To the best of my knowledge, my child is not suffering from any medical condition that makes them unfit to participate in this visit. I agree to my child receiving medical treatment as considered necessary by the medical authorities present.

Signed: _____ **Date:** _____
Parent / Carer