

KRT/avt
2 October 2017

Dear Parent(s) / Carer(s)

**Trip No: 4042 - Optional Trip During Term Time to Thorpe Park on 19th October 2017
Year 10 (Named Students Only)**

The Business Department is organising a trip to Thorpe Park in Surrey. This trip is a component of the BTEC Level 2 course and specifically relevant to Unit 1: Enterprise in the Business World that your son/daughter is currently completing.

The visit will include a tailored workshop about Thorpe Park and will explore the various departments within the business as well as the procedures that are in place to deliver a high quality customer experience. Students will also have time to explore the theme park. Students will have the opportunity to purchase a variety of souvenirs. Students can bring a packed lunch or a small amount of money if they wish to purchase food from the restaurants/souvenir shops located in the theme park. Students will need no more than £15 spending money for the day.

Students will be transported to Thorpe Park by coach and be out of school all day. The cost of the trip is £40.50. This includes travel by coach to Surrey as well as all entrance fees to the workshop and theme park. The deadline for the payment is Friday, 13th October 2017.

Students will need to meet at school inside the canteen at 08.00 and will arrive back at approximately 17.00. The dress code for the day is casual clothing and students are encouraged to wear suitable footwear as their will be a considerable amount of walking around the theme park.

If you would like your child to go on this optional trip you are invited to make a voluntary contribution of £40.50 which will cover the cost of this visit. We must inform you that as the school could not bear the cost of the visit, the visit will not take place unless parents who are able to pay are willing to contribute. If you are unable to contribute, you are invited to contact the Assistant Head: Director of Finance & Resources.

Please complete the [consent and payment form](#) available to download from the school's website or return the slip attached to this letter indicating your preferred method of payment. Please note that all trips will be allocated on a first-come, first-serve basis, places will not be confirmed until your payment is received, therefore we recommend that you respond as soon as possible. All cancellations must be provided in writing to the Finance Office. You will be liable for all costs incurred by the school up to the point of cancellation.

Please be aware that the school reserve the right to refuse a place on this trip for any pupil whose attendance falls below the acceptable level and/or their behaviour has been a cause for concern. In line with our School Trips Policy, if there is a need to contact your child while they are out of school, please phone Mrs Sally Pringle on 07938 225451 or Mr Oliver Price on 07925019743.

Yours faithfully

Miss K Todd
Subject Leader for Business Studies

Mrs S Pringle
Assistant Head: Director of Finance & Resources

Encl.

Reply Slip

Trip No: 4042 - Optional Trip During Term Time to Thorpe Park on 19th October 2017
Year 10 (Named Students Only) (KRT)

If you wish to complete this reply slip electronically, then please complete the [consent and payment form](#) available to download from the school's website

Student's Name: _____

Form: _____ Date of Birth: _____

Does your child suffer from any medical conditions? Yes No

Will this medical condition affect them taking part in the activities? Yes No

If yes, please give details including treatment that they currently receive for this/these medical conditions: _____

Enter any known allergies to drugs, medicines or food and/or special dietary requirements:

Has your child been immunised against tetanus? Yes No

Please provide us with two emergency contact numbers:

Number: _____ Relationship to Student: _____

Number: _____ Relationship to Student: _____

For overseas visits only, please confirm that you have included:

Copy of Passport included Yes No

Copy EHIC included Yes No

Declaration

I agree to my child taking part in the above mentioned visit and to their participation in the activities to be undertaken during the day. I support the need for obedience and responsible behaviour on their part.

To the best of my knowledge, my child is not suffering from any medical condition that makes them unfit to participate in this visit. I agree to my child receiving medical treatment as considered necessary by the medical authorities present.

Payment Method – £40.50

<input type="checkbox"/> Wise Pay (via Internet) ¹ Preferred payment method	<input type="checkbox"/> Cheque ² Cheques payable to The John Warner School	<input type="checkbox"/> Cash ²
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¹ If Wise Pay is showing that the trip is full, please contact the Finance department in the first instance. If you wish to pay by Debit or Credit card directly rather than through Wise Pay, then please contact the Finance Department.

² If paying by cash or cheque, please put your payment in an envelope which should be labelled with the name of the trip, your child's name, form and the amount enclosed. We would appreciate your cooperation by requesting that your child places the response slip in the trips box, which is located at Student Services.

All outstanding payments must be with the school a minimum of four weeks prior to the start date of the trip unless an earlier payment date is stated on the original letter.

Signed: _____ **Date:** _____
Parent / Carer